

## ADVERTISEMENT

### WALK-IN-INTERVIEW

No. ASSAC/Admin/28/2021-22/2026/0501

Date: 14/09/2026

Applications are invited from eligible and interested candidates possessing the requisite educational qualifications, experience and other eligibility criteria as mentioned below for engagement to the following posts at the **Assam State Space Application Centre (ASSAC), Bigyan Bhawan (3rd Floor), G.S. Road, Guwahati – 781005**, on a purely contractual basis for a period of 6 (six) months.

The details of the posts, qualifications, experience, remuneration and other conditions are given below:

| Sl. No. | Name of the Post        | No. of Vacancy | Essential Qualification                                                                                                    | Desirable Qualification/Knowledge                                                                                                         | Experience                                                                                                                                                                    |
|---------|-------------------------|----------------|----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | Accounts Assistant (AA) | 01 (One)       | Graduate in Commerce with Major in Accountancy from any UGC/AICTE-recognised/approved University/Institution or equivalent | PGDCA from any recognised University/Institution, Working knowledge of Tally ERP, GST, TDS, TCS, Income Tax Return filing, EPF, CPF, etc. | Minimum 1 (One) year of relevant experience in handling accounts-related activities, preferably in a Government Department / Autonomous Body/ PSU/ Organisation /Institution. |
| 2       | Junior Field Assistant  | 01 (One)       | HSSLC (10+2) with ITI Certificate in Surveying (Surveyor Trade) or equivalent                                              | Knowledge in mapping, using GPS/GNSS tools, taking field measurements, and reading maps, walking wetlands and capturing geotags.          | ---                                                                                                                                                                           |
| 3       | Junior Field Assistant  | 01 (One)       | HSSLC (10+2) with ITI Certificate in COPA (Computer Operator and Programming Assistant) or equivalent                      | Knowledge in data entry, operating web portals, and managing spreadsheets usage of GIS software                                           | ---                                                                                                                                                                           |

**Age:** The candidate should not be less than 18 years and more than 38 years of age as on 01/01/2026.

#### Remuneration

**For Post 1:** Rs. 25,000/- (Rupees twenty five thousand) per month plus CPF, as applicable.

**For Post 2 & 3:** Rs. 18,000/- (Rupees eighteen Thousand) per month plus CPF, as applicable.

## Terms and Conditions

1. The candidate must be an Indian citizen and a permanent resident of Assam.
2. The candidate shall submit the application in the Standard Form of Application prescribed under Part IX of the Assam Gazette. A detailed Bio-data/CV may also be enclosed along with the duly filled-in Standard Form.
3. The application shall be submitted in favour of the Director, Assam State Space Application Centre (ASSAC).
4. Candidates appearing for the Walk-In Interview shall bring the duly filled-in Standard Form of Application, along with self-attested photocopies of all relevant certificates, mark sheets, testimonials, experience certificates and other supporting documents.
5. Candidates must produce the original certificates and documents at the time of the interview for verification.
6. No TA/DA shall be admissible for attending the Walk-In Interview.
7. Only candidates possessing the requisite educational qualification, experience and other eligibility criteria shall be allowed to appear in the interview.
8. Registration shall commence at 10:00 A.M. and close at 11:00 A.M. sharp on 29th September, 2026 (for post at sl.no. 1) and on 6<sup>th</sup> October, 2026 (for posts at sl.no. 2 & 3 ). No application shall be accepted after the closing time.
9. The Walk-In Interview will be held on 29<sup>th</sup> September, 2026 (for post at sl.no.1), and on 6<sup>th</sup> October, 2026 (for posts at sl.no. 2 & 3) from 11:00 A.M. onwards at the Assam State Space Application Centre, Bigyan Bhawan (3rd Floor), G.S. Road, Guwahati – 781005.
10. The engagement shall be purely contractual and temporary for a period of 6 (six) months and shall not confer any right upon the selected candidate for regular appointment or continuation in service beyond the contractual period.
11. The competent authority reserves the right to modify, cancel, postpone or withdraw the advertisement/recruitment process, either wholly or partially, without assigning any reason.
12. The decision of the competent authority regarding the eligibility, selection and engagement of candidates shall be final and binding.



Director

Assam State Space Application Centre  
Bigyan Bhawan (3rd floor), G.S. Road, Guwahati - 781005

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